

**LINWOOD COMMON COUNCIL**

**CAUCUS AGENDA**

**May 22, 2024**

**6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call  
Mayor Matik \_\_\_\_\_ Mrs. Albright \_\_\_\_\_ Mrs. DeDomenicis \_\_\_\_\_  
Mr. Kelly \_\_\_\_\_ Mr. Levinson \_\_\_\_\_ Mr. Michael \_\_\_\_\_  
Mr. Walcoff \_\_\_\_\_ Mr. Ford \_\_\_\_\_  
  
Professionals: Mr. Youngblood \_\_\_\_\_ Mr. Polistina \_\_\_\_\_ Mrs. Napoli \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
  - A. Proclamation for Eagle Scout Andrew Alexis
4. Councilwoman Albright
  - A. Planning, Engineering, & Development
    1. Resolution authorizing a Change Order with South State with regard to the Resurfacing of Franklin Boulevard Phase 2
    2. Resolution authorizing a Change Order with R. Maxwell Construction with regard to the All Wars Memorial Park Field House
    3. Resolution authorizing the application to the NJ Clean Energy Program Community Energy Planning Grant Program
5. Councilwoman DeDomenicis
  - A. Public Works
6. Councilman Kelly
  - A. Neighborhood Services
7. Councilman Levinson
  - A. Revenue & Finance
    1. Resolutions authorizing the refund of taxes due to disabled veteran status for 907 Bartlett Avenue and 10 Somers Avenue
8. Councilman Michael
  - A. Public Safety
    1. Resolution appointing Firefighter Frank Gabriel to the position of Acting Captain of the Linwood Fire Department
9. Councilman Walcoff
  - A. Shared Services
10. Council President Ford
  - A. Administration
11. Solicitor's Report

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
May 22, 2024**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilwoman Blair Albright

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- |                |   |
|----------------|---|
| <b>88-2024</b> | A Resolution authorizing the refund of a Disabled Veteran Tax Payments for Block 82 Lot 3 located at 907 Bartlett Avenue in the City of Linwood |
| <b>89-2024</b> | A Resolution authorizing the refund of a Disabled Veteran Tax Payments for Block 58 Lot 8 located at 10 Somers Avenue in the City of Linwood    |
| <b>90-2024</b> | A Resolution appointing Firefighter Frank Gabriel to the position of Acting Captain in the Linwood Fire Department                              |
| <b>91-2024</b> | A Resolution approving Change Order No. 1 – Final with South State, Inc. with regard to the FY 2023 Resurfacing of Franklin Boulevard Phase II  |
| <b>92-2024</b> | A Resolution approving Change Order No. 1 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House          |
| <b>94-2024</b> | A Resolution authorizing the application to the NJ Clean Energy Program Community Energy Planning Grant Program                                 |

**APPROVAL OF BILL LIST: \$**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

**RESOLUTION No. 88, 2024**

A RESOLUTION AUTHORIZING THE REFUND OF A DISABLED VETERAN TAX PAYMENTS FOR BLOCK 82 LOT 3 LOCATED AT 907 BARTLETT AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Ronald L. Andrews is the owner of Block 82 Lot 3 located at 907 Bartlett Avenue in the taxing district of the City of Linwood; and

**WHEREAS**, Ronald L. Andrews made application to the Tax Assessor, of the City of Linwood, for property tax exemption as a permanently disabled veteran and the Tax Assessor for the City of Linwood granted the exemption for Ronald L. Andrews as of March 28,2024; and

**WHEREAS**, Ronald L. Andrews is entitled to retroactive refund of payment made as of date of eligibility of November 10,2022; and

**WHEREAS**, Mr. Andrews has paid the 2022 through 2024 taxes; and

**WHEREAS**, Mr. Andrews is requesting a refund of the paid taxes during the retroactive period; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Ronald L. Andrews, in the amount of \$21,145.39 which is the amount of the taxes paid, to said property owner.

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Linwood, that the Tax Collector is hereby authorized, empowered and directed to cancel 2<sup>nd</sup> quarter of 2024 balance of \$3,815.48 property taxes for the property known as block 82 lot 3 located at 907 Bartlett Avenue assessed in the name of Ronald L. Andrews.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of May, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 89, 2024**

A RESOLUTION AUTHORIZING THE REFUND OF A DISABLED VETERAN TAX PAYMENTS FOR BLOCK 58 LOT 8 LOCATED AT 10 SOMERS AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Andrew J. Nebl is the owner of Block 58 Lot 8 located at 10 Somers Avenue in the taxing district of the City of Linwood; and

**WHEREAS**, Andrew J. Nebl made application to the Tax Assessor, of the City of Linwood, for property tax exemption as a permanently disabled veteran and the Tax Assessor for the City of Linwood granted the exemption for Andrew J. Nebl as of March 28,2024; and

**WHEREAS**, Mr. Nebl mortgage company has paid the property taxes; and

**WHEREAS**, City Ordinance allows that he may request the exemption be reimbursed back to August 31,2023, which is the date the VA declared him 100% disabled; and

**WHEREAS**, Mr. Nebl has submitted a request for reimbursement of property taxes paid as of date of eligibility; and

**WHEREAS**, Andrew J. Nebl is entitled to a refund of payments made as of date of eligibility of August 31,2023; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Andrew J. Nebl, in the amount of \$10,969.48 which is the amount of the taxes to be refunded to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of May, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 90, 2024**

A RESOLUTION APPOINTING FIREFIGHTER FRANK GABRIEL TO THE POSITION OF  
ACTING CAPTAIN IN THE LINWOOD FIRE DEPARTMENT

**WHEREAS**, there exists the need to appoint an Acting Captain in  
the Linwood Fire Department; and

**WHEREAS**, the Common Council of the City of Linwood is desirous of  
appointing Firefighter Frank Gabriel to the position of Acting  
Captain;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City  
of Linwood, County of Atlantic, that Firefighter Frank Gabriel be and  
is hereby appointed to the position of Acting Captain in the Linwood  
Fire Department effective May 10, 2024;

**BE IT FURTHER RESOLVED**, that the salary for the position shall be  
as set forth in the Linwood Salary Ordinance and all amendments  
thereto.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,  
do hereby certify that the foregoing resolution was duly adopted at a  
Regular Meeting of the City Council of Linwood, held this 22nd day of  
May, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 22nd day of May, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 91, 2024**

A RESOLUTION APPROVING CHANGE ORDER NO. 1 - FINAL WITH SOUTH STATE, INC. WITH REGARD TO THE FY 2023 RESURFACING OF FRANKLIN BOULEVARD PHASE II

**WHEREAS**, Change Order No. 1 - Final with South State, Inc. with regard to the FY 2023 Resurfacing of Franklin Boulevard Phase II has been submitted for review and approval; and

**WHEREAS**, recommendations have been made to authorize the Change Order which will result in a decrease of the total contract price in the amount of \$1,593.01 in accordance with the attached Change Order incorporated herein and made part hereof;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that Change Order No. 1 - Final with South State, Inc. regarding the FY 2023 Resurfacing of Franklin Boulevard Phase II be and is hereby authorized and approved;

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1 - Final with regard to the above referenced project.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of May, 2024.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



**RESOLUTION No. 92, 2024**

A RESOLUTION APPROVING CHANGE ORDER NO. 1 WITH R. MAXWELL CONSTRUCTION CO., INC. WITH REGARD TO THE ALL WARS MEMORIAL PARK FIELD HOUSE

**WHEREAS**, Change Order No. 1 with R. Maxwell Construction Co., Inc. with regard to the All Wars Memorial Park Field House has been submitted for review and approval; and

**WHEREAS**, recommendations have been made to authorize the Change Order which will result in an increase of the total contract price in the amount of \$8,273.05 in accordance with the attached Change Order incorporated herein and made part hereof;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that Change Order No. 1 with R. Maxwell Construction Co., Inc. regarding the All Wars Memorial Park Field House be and is hereby authorized and approved;

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Linwood that the Mayor be and is hereby authorized and directed to execute Change Order No. 1 with regard to the above referenced project.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of May, 2024.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_



# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 5-17-2024  
**Re:** Availability of Funds-Memorial Park Field House Change Order #1

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$8,273.05 are available under Capital Ordinance 6-2022A Recreation Improvements. Funds will be encumbered to R. Maxwell Construction 206 W Delilah Road Pleasantville, NJ 08232.

**CONTRACT CHANGE ORDER**

CHANGE ORDER NO. 1

DATE May 9, 2024

CONTRACT NO. 40

PROJECT DESCRIPTION All Wars Memorial Park Field House

CONTRACT DATE April 10, 2024

CONTRACTOR R. Maxwell Construction Co., Inc.

REASON FOR CHANGE ORDER Relocate electric panel & wall infill

<u>CONTRACT ITEM NO.</u>	<u>QUANTITY</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENSION</u>	
				<u>Additions</u>	<u>Deletions</u>
CO-1	1 LS	CMU Wall Infill	\$7,928.34	\$8,273.05	
		Electric Relocate Panel, Transformer, Well Pump Controller, Rainbird System			
			<b>Subtotal</b>	\$8,273.05	
			<b>Total</b>	\$8,273.05	

ACCEPTED: ORIGINAL CONTRACT AMOUNT \$ 1,025,000.00

*Sam Antikarov* 05/13/24 PREVIOUS CHANGE ORDERS \$ 0.00  
CONTRACTOR DATE

APPROVAL RECOMMENDED: THIS CHANGE ORDER NO. 1 \$ 8,273.05

*Polistina* 5.17.24 TOTAL CHANGE ORDERS  
POLISTINA & ASSOCIATES DATE TO DATE \$ 8,273.05

APPROVED: ADJUSTED CONTRACT AMOUNT \$ 1,033,273.05

OWNER DATE PERCENT CHANGE IN CONTRACT 0.81 %

NOTE: All work under this Change Order to be done under applicable provisions of the contract. Change Order not valid unless properly authorized and approved.

**RESOLUTION No. 94, 2024**

A RESOLUTION AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

**WHEREAS**, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the City of Linwood strives to assure clean land, air and water for current and future generations; and

**WHEREAS**, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community-level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

**WHEREAS**, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

**WHEREAS**, the City of Linwood is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

**WHEREAS**, the Community Energy Plan Grant program will help the City of Linwood to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions;

**NOW THEREFORE, BE IT RESOLVED**, the that the Common Council of the City of Linwood has determined that the City of Linwood should apply for the aforementioned Community Energy Planning Grant program;

**BE IT FURTHER RESOLVED**, the City of Linwood will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least one public meeting.

**BE IT FURTHER RESOLVED**, that the Common Council of the City of Linwood, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of May, 2024.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 22nd day of May, 2024.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_